



Whitley honored at retirement

Kimberly Whitley, a 25-year veteran of the Department of Corrections was honored with a retirement celebration on Sept. 19. DOC employees and retirees said farewell to Whitley, and took turns expressing to her how she had impacted their lives personally and professionally. Her family attended the reception with her, which was held at Blackburn Correctional Complex. Whitley's career includes deputy warden posts, three years as warden of Frankfort Career Development Center, and director of the Department's Professional Standards Unit.



Marion Co. Jail Graduation Ceremony

Marion County Detention Center recently held an inmate graduation to acknowledge the hard work of staff and inmate participants. The GED graduation included county and community custodial inmates from SAP, and the Living in Balance (LIB) programs. Jailer Barry Brady said the inmate graduates were excited to be able to participate in a graduation ceremony wearing a cap and gown. Pictured at far right is Brady, and far left, John Sparrow, Adult Education for Marion County.

Communication Overload Can Lead To Loss in Productivity

Poor communication skills pose equal threat

"KSR's phones are out and are being worked on."

"District 17's e-mail and internet capabilities are down."

"Heyy, have u got taht special Report don e? I ned it ASAP."

E-mails, e-mails, and more e-mails, at times our days seem overwhelmed by e-mails. The modern workforce at times seems to live and die by its ability to electronically communicate with each other.

Unfortunately all of this electronic communication can lead to two big problems in the workforce today; wasted productivity and poor communication.

Have you ever thought about how many e-mails you get in a day? National Public Radio reported in 2008 that over 210 billion e-mails are sent out worldwide.

According to Forbes.com, on average, US workers send and receive per person over 230 e-mails per day. Thirty percent of all of those work related e-mail can be labeled "occupational spam" according to Forbes.com.

"Occupational spam" e-mails can take the form of e-mails where you were the CC (carbon copy), or BCC (blind carbon copy) recipient just sent to "keep you in the loop," even if you really do not need to be in the loop.

These e-mails may also be important e-mails simply sent to the wrong person. Routinely if I am away from the office for a day, and cannot check e-mails during that day, I will find over a hundred e-



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mails waiting for me to review the next day; some are very important and some are not, but all take time to read and respond to.

Okay there are a lot of e-mails sent everyday, so what? The problem is a loss of productivity in dealing with e-mails that have nothing to do with us. Forbes reported in 2008 that US businesses lose over \$650 billion in productivity annually due to dealing with unnecessary e-mails.

Now, we all have gotten JUSCOR All e-mails reporting some sort of problem or the fact that someone maybe out of the office for a time. The problem is that for some that e-mail notification is critical to continued productivity, but to others the e-mail is a waste of time and a loss of productivity.

The question to be asked when you are sending out that e-mail is, "Does everyone really need to get this e-mail?"

Unfortunately e-mail overload is not the only workforce problem we face with e-mails. Poor communication via e-mails is as much

Please See COMMUNICATION, Page 24